



DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

APR 02 2016

MEMORANDUM FOR CHAIRMAN, DEFENSE BUSINESS BOARD

SUBJECT: Terms of Reference - "Selection of Senior Officials in the Acquisition Workforce"

The *Report of the Committee on Armed Services, House of Representatives, on H.R. 1735, the National Defense Authorization Act for Fiscal Year 2016* (House Report 114-102), "...directs the Chair of the Defense Business Board to conduct a study of the effects of current mandates and processes regarding the determination of suitability for the selection of senior officials in the acquisition workforce. At a minimum, the assessment should examine the following:

- (1) Nomination and confirmation processes;
- (2) Inference of the need for, or specific direction to, potential candidates to divest themselves of financial holdings or other assets;
- (3) Post-employment restrictions; and
- (4) Any other statutory, regulatory, or cultural barriers that may have an unnecessarily detrimental effect on the ability of the Department of Defense to recruit, develop, and retain highly qualified senior acquisition personnel."

Therefore, I am establishing a task group under the Defense Business Board (the Board) to complete the report as requested. The report will cover these areas and any other such matters the Board determines relevant.

Task group recommendations will be presented to the Board for thorough, open consideration and deliberation in a noticed public meeting. The Board will provide its findings and recommendations to the Secretary of Defense or the Deputy Secretary of Defense for submission to Congress. The Office of the Under Secretary of Defense for Acquisition, Technology, and Logistics will serve as the DoD liaison for this project with support from the Office of the Deputy Chief Management Officer.

In conducting its work, the Board has my full support in all requests for data or information that may be relevant to this study. As such, DoD offices are to facilitate the study by promptly ensuring that the Board staff has access to any and all personnel and information necessary to perform the study, subject to applicable security requirements.



OSD003847-16

As a subcommittee of the Board, this task group shall not work independently of the Board's charter and shall report its findings and recommendations to the Board for public deliberation and approval, pursuant to the Federal Advisory Committee Act of 1972, as amended, the Government in the Sunshine Act of 1976, as amended, and other applicable federal statutes and regulations. The task group does not have the authority to make decisions on behalf of the Board, nor can it report directly to any federal officer or representative, without the approval of the Board. Assignment of members to the task group is subject to 18 U.S.C., § 208, which governs conflicts of interest, and assigned task group members are subject to applicable ethics rules.

Robert O. Dyke